

## AUDIT COMMITTEE – 27 SEPTEMBER 2019

<b>Title of paper:</b>	Non-Executive Amendments to the Constitution	
<b>Director:</b>	Director of Legal and Governance	<b>Wards affected:</b> All
<b>Report author and contact details:</b>	Jane Garrard, Senior Governance Officer <a href="mailto:jane.garrard@nottinghamcity.gov.uk">jane.garrard@nottinghamcity.gov.uk</a> 0115 8764315	
<b>Other colleagues who have provided input:</b>	Jo Pettifor, Category Manager – Strategy and People, Commissioning and Procurement Rosalie Parkin, Category Manager – Products, Commissioning and Procurement Naomi Vass, Senior Solicitor – Commercial, Employment and Education Dionne Scream, Solicitor – Commercial, Employment and Education	
<b>Recommendation:</b>		
<b>1</b>	To recommend to Council that it approves the following amendments to non-executive aspects of the Council’s Constitution:  a) adoption of revised Contract Procedure Rules as detailed in appendix A.	

### **1 REASONS FOR RECOMMENDATIONS**

- 1.1 The Local Government Act 2000 requires the Council to keep its Constitution up to date.
- 1.2 The Audit Committee is responsible for overseeing proposed and actual changes to the Council’s policies and procedures pertaining to governance, including those relating to non-executive aspects of the Council’s Constitution; and making recommendations to Council on non-executive amendments to the Constitution.

### **2 BACKGROUND**

- 2.1 The Council’s Constitution needs to be updated regularly to ensure that it reflects current legislation and local agreement on governance of the Council and the way it makes decisions and to ensure clarity of rights and duties. It is the responsibility of Council to maintain and amend the Constitution and therefore proposals to amend the Constitution are presented to Council for approval.
- 2.2 Prior to consideration by Council, the Audit Committee has responsibility for considering proposed amendments to non-executive aspects of the Constitution and making recommendations to Council on those proposed amendments.
- 2.3 Amendments are proposed to Contract Procedure Rules contained within Part 5 of the Constitution. A summary of the proposed changes, the reasons for those changes and the proposed revised Contract Procedure Rules is attached as Appendix A.

- 2.4 Councillors may wish to make reference to the current Constitution, which can be viewed online via the following link <https://www.nottinghamcity.gov.uk/your-council/about-the-council/nottingham-city-councils-constitution/>

**3 BACKGROUND PAPERS OTHER THAN PUBLISHED WORKS OR THOSE DISCLOSING EXEMPT OR CONFIDENTIAL INFORMATION**

- 3.1 None

**4 PUBLISHED DOCUMENTS REFERRED TO IN COMPILING THIS REPORT**

- 4.1 Local Government Act 2000
- 4.2 Nottingham City Council Constitution – version 7.27